

Form 1
(See Rule 3)
(To be submitted in duplicate)
**APPLICATION FORM TO ERECT, RE-ERECT OR TO MAKE MATERIAL
ALTERNATION IN A BUILDING**

To,
The Chairman/ Executive Officer,
Lala Municipal Board, Lala

Sir,

I/We hereby give notice that I intend to erect/re-erect or to make alteration in the House No.
situated at Road of area of Ward
No..... in Dag No..... Patta No..... of Revenue Village
..... Mouza..... And in accordance with the Building
Byelaws of Assam and I forward herewith, the following plans and specifications duly signed by me and
..... (Name in block letters) of the Registered
Technical Personal, Registration No. who have prepared the
plans, statements/documents (as applicable).

- a) Three copies of site plan and building plan as required by building bye laws, ASSAM, and drawn by
Technical Personal registered in MB/TC
- b) Photostat Copy of land document (Such as land deed, Mutation order or Patta). The photocopy is to be self
attested.
- c) Structural Certificate (as per building bye laws of 2006) issued by Technical Personal / Group Agency
Registered in MB/TC.
- d) Service plan for building when it is above 12.00 m high.
- e) For boundary wall permission; an undertaking through affidavit shall be required particularly for road
side wall.
- f) Key plan of the location.
- g) Soil test report (Geo-Technical Report) in case of building above 12.00 m high.
- h) Trace Map.
- i) Receipt Copy of up-to-date property tax.

The schedule of the land is also given below:—

- (a) Total plot area :—
- (b) Name of owners of adjoining land
- North :—
- South :—
- East :—
- West :—

(c) Is there any future provision for

(i) Vertical extension

(ii) Horizontal extension

(iii) If yes No. of floors

I request that the construction may be approved and permission accorded to me to execute the work.
I hereby also declare that contents of the above application and the enclosures are true and correct to my/our knowledge. No part of it is false and nothing has been concealed there from.

Signature of the Applicant :

Name of the Applicant

(in block letters) :

Father/Husband Name :

Mother Name :

Postal Address of Applicant :

Phone No / Mobile No :

PAN No. :

FOR OFFICE USE

B.P. fees Received Rs. (Rupees) only. Rt. No..... Book No..... Date : (Cashier)	Sl.No: Rt.No: Date
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Note :—

1. The site to be shown to the concern Zonal Engineer within 7 days.
2. You are to contact to office counter of the building permission branch within 30 (thirty) days from the date of submission for further information.

Fees to be paid:— Rs..... only for construction of RCC / Boundary Wall / AT building foruse. Zonal Engineer
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Ccfxz